

KAEMT MEETING MINUTES

December 6 2003

Elizabethtown, Kentucky

Ed Schmidt- Called meeting to order at 10:35am at State Fire Rescue Training Center at
Elizabethtown, Kentucky.

Treasurer's Report

Bob Shumate- Treasurer's Report

At the beginning we had a checking account balance of \$320.32.

Our savings account at this time is \$800.00

This gives us a total balance of \$1120.32

We received \$10,147.88 in our EMS Olympics account.

Expenses for 2003 EMS Olympics was \$8759.17

Our EMS Olympics account left us a balance of \$1388.71.

Checking account balance \$320.32

EMS Olympics Account balance \$1388.71

Savings account balance \$800.00

Total account balance for KAEMT is \$2472.03

Discussion - Transfer \$250.00 from the checking account to the savings account.
Then taking \$1000.00 into some form of certificate of deposit or money market
account to start earning the association interest.

Due to several situations with Bob's health issues and other issues of getting paid, it was

suggested that the association look into a bank that has locations statewide and possibly will have an interest bearing checking account available. It was also discussed that there be an alternate for the Treasurer from now on should be the Secretary.

Motion- Bob Shumate

I would like to make a motion to amend the by-laws to read that the Secretary will be the alternate Treasurer at such time the Treasurer becomes sick or incapacitated.

Mike McCord – Second motion.

Vote – All in favor.

Bob Shumate – I will to check into several of the statewide banks and get information about

fees for a non-profit organization and report back at the next meeting.

This Treasurer's report has not been validated at this time. I will validate the

information now that I have the receipts in hand.

We have several expenses to take care of before the end of the year.

The post office box fee is \$68.00.

There is approximately \$14.80 will be used to do new certificates and renewal cards for membership from September.

There is a \$5.00 fee owed to Mike McCord for change to incorporation paperwork

in Frankfort.

We have received 2 checks for next years Olympics.

Statcare - \$800.00

Air Methods - \$300.00

This is for 2004 sponsorships.

Discuss possibility of lamination materials and laminator for the association to be

used for membership materials.

Ed Schmidt – Any questions for the Treasurer about the report?

Debbie Sheppard - Motion to accept the Treasurers report.

Mike McCord – Second

All in favor – Yes

Ed Schmidt – Report from the Educational Committee

Mike McCord – We had a need to change the Medical Director for the Association.

I contacted Dr. Joe Richardson in Lexington and he agreed to be our Medical Director for the Association at no cost. After he signed the paperwork I hand delivered it to Frankfort. While there I had them to pull up our file on the computer and made sure all appropriate changes were made.

Discussion about classes, Continuing education and full EMT-B.

Any class that is taught the syllabus roster and any other information for the class will be written up because it has to be submitted to the state. All records for any classes taught must be kept for seven years.

Ginny Shumate – We need to make some decision about fees and materials for classes.

Mike McCord – We also need to write contracts for instructors if we are going to pay them for

teaching as a contracted individual. If we start paying instructors we will fall

under the State Labor Laws. We need to make sure that the instructors are

responsible for their own tax returns. We would have to issue a 1099 for

them. One thing we need to worry about is protecting our tax-exempt status.

Debbie Sheppard – The class for Hardinsburg is on hold for now since I was unable to give the cost for the class and due to the lack of funds.

Mike McCord – We really need to get a fee structure in place so when we are asked about class cost we have something to tell them. We need to decide what text we want to use. Do we want to library books?

Ginny Shumate – Equipment is another issue we as the Association need to be aware. We need

buy a set of equipment to travel.

Mike McCord – I have been to several of the big EMS shows in the past several months and have made some contacts with equipment manufacturers. There is a possibility that we may be able to receive some equipment for the Association.

We received a copy of the Association's Incorporation paperwork and I took the paperwork back to Frankfort and spent the afternoon in the Offices of the Secretary of State and we now have all of the correct information on file.

Discussion about the State Finals for EMS Olympics and what problems occurred. The need for better coordination of logistics for the Olympics with the Conference Staff.

Discussion about EMS and Fire CEU's that can be given out at the competitions.

Discussion about giving instructors and evaluators for the EMS Olympics dinner tickets for the EMS Banquet. This will be discussed at a further time.

Bob Shumate – Motion to accept the Educational Report.

Tom Adams - Second

All in Favor.

Debbie Sheppard – Secretary's Report

We need to approve the minutes from the September meeting in Owensboro.

Tom Adams – Motion to accept the minutes from the Annual Membership Meeting

held in September at Executive Inn Rivermont, Owensboro, KY.

Bob Shumate - Second

All in Favor.

Mike McCord – Motion to accept all changes to the By-laws discussed at our last meeting and

make them finalized.

Ginny Shumate – Second

Ed Schmidt – Any questions on that?

All in Favor of the second reading.

Debbie Sheppard – We had discussed coming up with a simpler logo to use for shirts,

jackets, etc. since our logo on the Association pin is so graphically intense. I was unable to find any information concerning the logo. If we can get something done this will help provide us with some free advertisement because people like to wear logo items.

Discussion concerning logo and where to get pricing.

Ed Schmidt – We need to talk about statewide pricing for classes. I can library 20 sets of

EMTB but they will Brady. I might be able to get a projection unit if someone

can get a laptop to teach the class with.

Mike McCord – I have a laptop that I will give to the Association. It will work for what you

want to do with it. It has PowerPoint on it.

Ed Schmidt - Jimmy Oliver is going to do our web page for us. Do we want to pay him something? He recently put DSL in his house; I already gave him a check to cover

my \$200.

Ginny Shumate – Motion to pay Jimmy Oliver’s DSL fees as payment for doing our web page.

We want to pay it on a monthly basis for the next six months and then at the

end of the six months re-evaluate for possibility of longer term.

Mike McCord – Second

Ed Schmidt – Any further discussion.

All in Favor.

Ed Schmidt – We’ll take a 5-minute recess.

Ed Schmidt – Reconvene meeting.

We are looking at Godaddy.com for our web name and the year domain is \$119.00

Mike McCord – Motion to proceed with website.

Debbie Sheppard- Second

All in favor.

Mike McCord – Motion that our February meeting will be in Lexington on 2/7/04,
at 10 a.m. at the Airport Training Center.

Bob Shumate - Second

All in favor.

Ed Schmidt – We are appointing Jimmy Oliver and Tom Adams to the Board of
Governors until September 2004.

Mike McCord – Motion to close the meeting.

Jimmy Oliver – Second

All in favor.