

KAEMT Inc



Kentucky Association of Emergency Medical Technicians

KAEMT, Inc. Meeting (Called)

March 2, 2008

Olympia, KY

This meeting was called for business of the Association which needed to be handled after having to cancel December's regular meeting and also the make up meeting which had been scheduled for January.

Members present were: President – Steve Becraft
Vice President – Steve Sheets
Treasurer – Bob Shumate
Conference and Education Chair – Ginny Shumate
Guest – Genny Sheets

This emergency called meeting was called to order by President Steve Becraft, there being a quorum of the officers.

Pres. Becraft made a phone call to the Secretary-Lori Barton to see if she was on the way or could e-mail minutes of the last meeting. Ms. Barton did not answer and Mr. Becraft left a message. Since no one had a copy of the last minutes with them Mr. Becraft announced we would forego the reading of the minutes.

Treasurer Report – Bob Shumate

Since it had been several months since a report had been given, Bob went back to the September 2007 report to bring everyone up to date.

1. He provided handouts of all reports for everyone in attendance and gave a set for the Secretary to President Becraft.
2. He reported on the KAEMT Scholarship Fund being started with \$1200.00 from the CSL account.
3. He reported that the year ending balance for the general fund was \$2871.59.
4. He reported that the annual audit was completed on Jan 30, 2008 by Steve Sheets and Ginny Shumate. A copy of this was also provided to all.
5. There was discussion among all on the future finances of the Association and ways that we might cut some of our expenses and still be able to sponsor all the events that we have had in the past.

Motion was made by Steve Sheets to accept the Treasurer's report, Seconded by Ginny Shumate. Vote called for; motion passed.

Olympics Report – Steve Becraft

The Olympics for 2007 were dedicated to the memory of Theresa Martin. Participation was down for 2007 but there was still a good interest in the event. We had 3 regions, with participation in 2 regions and none in one region. All expenses have been paid for this event. There were some problems with the supplier for the trophies which was Dinn Brothers. We received trophies that were not correct, some

that parts fell off and had to be repaired and then they had a problem with keeping the bill straight. Bob Shumate finally got the bill straight after multiple calls to Dinn Brothers by Mr. Becraft and Mr. Shumate. The Olympics Chair for 2008 will be Ms. Lori Barton who is planning to have everything (all events and the finals) in Owensboro during the KAPA Conference in September.

Motion was made by Bob Shumate to never use Dinn Brothers again and this was seconded by Steve Sheets. Vote called for; motion passed.

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EMS Week Report – Bob Shumate

Bob reported that the picnic that was held in May 2007 during National EMS Week was a success. It was held at the park in Shelbyville, KY in team with Shelby County EMS. There were 257 people in attendance for the food-provided by the Shelby County Cattlemen's Association, music-by Rick Frank, dunking booth, jumping blow-ups for the kids, Corn Hole games, clowns and much more. All the comments we received were good and all bills with that have been settled. Nothing definite has been planned for this year as of yet.

Membership Report – Bob Shumate

Robert Galvin is the Chairperson for this committee but was not in attendance, report given by Mr. Shumate. Robert wrote a letter soon after the September meeting to send out to remind membership that it was time for renewal and that the fee this year for October 1, 2007-September 30, 2008 is \$5.00. From that we received quite a few renewals and continue to receive memberships from where people get on the website and get the application and send it in. He also advised everyone on the software that was bought by KAEMT, approval to buy given in September 2007 meeting, that will be used to hold an ongoing list of members. We will print the membership cards from it and it will also, when setting up is completed, automatically notify members when their membership is about to expire. This will help with keeping members and keeping them up to date.

Newsletter Report – Steve Sheets

Steve reported that he and Bob had worked on gathering the articles for the paper and that Bob had put it together. Bob reported that they had been finished and sent out. He also reported on the good rate he was able to get on printing and mailing of about 1600 newsletters under bulk rate. Steve Becraft asked if the fund raising company, CSL, had sent out any this time and Bob told him no. He said that there wasn't enough time to get it to them for printing and mailing before our spring conference as it is a big advertisement for that. Steve B., Steve S. and Bob discussed the need to use them for a fall issue of the newsletter that would report on the activities of KAEMT throughout the year and get people ready to renew their memberships for 2009.

NREMT Report – No Report

Awards Committee Report – No Report

Bylaws Committee Report – No Report

2008 Business

President Becraft made Chairperson Appointments to committees for 2008:

Olympics Committee - Lori Barton

EMS Week Committee – Bob Shumate
Conference Committee – Ginny Shumate
Education Committee – Ginny Shumate
Membership Committee – Robert Galvin
Newsletter Committee – Steve Sheets
KAEMT representative to KBEMS – Jerry McGraw

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Awards Committee – Mike Curry
By Laws Committee – Mike Kinder
Scholarship Committee – Bob Shumate
Events Manager for all events – Bob Shumate, Treasurer

All committee chairpersons are to choose who they want on their committees and submit to the President and the President reserves the right to make additions.

Discussion over the newsletter took place. Discussed were:

1. Publish how many times a year, 2-3?
2. Dates for publishing?
3. Who all do we send it to? (KAPA, KAEMT Membership, KBEMS, Ambulance Services, Fire Services?) In what form-by mail or e-mail)
4. On Website?

After much discussion President Becraft said that it would be the job of the committee to bring back some definite goals of this committee. The items that came out of this discussion were:

1. The newsletter should come out at least 2 times a year, one in spring before KAEMT conference and one in the fall after the September General Meeting. Possibly with KAEMT being responsible for the cost of the spring issue and CSL for the fall issue.
2. That we should strive to have a good e-mail list for all members that have e-mail, all ambulance services and fires services and utilize them as much as possible to cut down on cost of printing and mailing. Will need to still print and mail to those that do not have e-mail. All newsletters to be placed on website. Send copy to KBEMS.

There was a discussion about continuing with a representative to the NAEMT. After discussion of the pros and cons of supporting this position:

A motion was made by Bob Shumate to delete this position and it was seconded by Ginny Shumate. Vote called for, motion passed.

Bob Shumate presented a letter to President Becraft from KBEMS's Ashley Davis stating that they would not be able to assist with any money for the conference this year due to budget cuts by the state. Mr. Becraft reported that he had attended the meeting of KBEMS when this was announced. Mr. Becraft also said that there had been some statements made at the meeting that our report for the spending of last year's money from KBEMS had not been received. Ginny Shumate reported to them that the report had been done and hand carried to the office and given to the staff. Mr. Becraft will address this erroneous report with the KBEMS leadership.

President Becraft brought up the issue of HB462 that some of the members of KAEMT have asked questions about. The comments that were sent to KAEMT will be taken under consideration and there was a **motion** made by Bob Shumate to authorize Jerry McGraw to represent KAEMT on this issue and it was seconded by Steve Sheets. Vote was called for; motion passed. President Becraft to notify Jerry McGraw on this decision.

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Ginny Shumate made a report on the preparation for the 2008 KAEMT "Spring Fling" Conference that will be held in Morehead, KY on April 11-13, 2008. Ginny handed out spreadsheets to show expenses made and anticipated, income received and anticipated, vendors and attendees. She reported that PHI Air Medical Services will be presenting the ALS track and Air Evac Lifeteam will be presenting the BLS track. There will also be speakers from KY Dept of Agriculture (Dale Dobson), Assistant Director from DCBS, DPP (James Grace), University of Louisville Health and Safety Mgmt. (Dennis Sullivan), Vanderbilt Lifeteam (Marsha Roberts & Steve Wilkinson) and others presenting General Sessions and Alternate classes. We have already received a good number of pre-registrations and have heard from others who will be registering. Ginny reported that she and Bob had been in touch with Joy Brown from the Morehead Convention Center and everything was on track. Ginny also expressed the need for some people to assist with the everyday running of things at the conference.

Bob read the 2nd reading of a by law change that had been presented by Robert Galvin last September. The change called for

INSERT BY LAW CHANGE

Bob made the **Motion** not to accept this by law change as this issue should not be handled by a by law change but the President should assign a SOP committee to write SOPs to handle these issues. Steve Sheets seconded. There was discussion, motion was passed.

Bob introduced by laws for the scholarship committee. He said that these were needed because the standing by laws do not cover this committee. There was a discussion about the need of these and what they should cover. The first reading of these was done by Bob. There will be a second reading at the next meeting.

Bob introduced a request from Ms. Patti Tarvin for KAEMT to buy her moulage kits and all instruction materials for \$250.00 as she is getting out of the business. The association has done business with Ms. Tarvin in the past for moulage supplies and assistance for the KAEMT Olympics. There was discussion about this and the Pres. Becraft called for a vote from the members. All members present voted to purchase this equipment.

Pres. Becraft reported that the CSL account had a to date balance of \$4060. Contributions to this have slowed down some but we still have a regular income from this. This account is what is allowing the Association to continue to do the events that we do. Since KBEMS will not be assisting with the conference this year, some of this balance will be used with the vendor and sponsorship fees to finance the conference.

Bob reported that he had made inquiries with the trophy shop that had the awards that Ms. Barton was wanting to use about the cost. The trophies themselves are only \$12 but there is also the cost of lettering on them which is 10 cents per letter. The major difference with these trophies and the ones we have used in the past is that there is no removable plaque. The lettering is done directly on the plaque

therefore they cannot be reused. We will need information from Ms. Barton as to how many events and places for a more accurate cost analysis.

The next meeting will be held at the April conference in Morehead. The meeting will be on April 11, 2008 at 7:00pm at the Morehead Convention Center.

The meeting was adjourned.